

# Horwich Town Council



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3 September 2024

## NOTICE

You are summoned to a meeting of the Town Council to be held in the Council Chamber, Public Hall, Lee Lane, Horwich on Monday 9 September 2024 commencing at 7.15pm.

## AGENDA

1. Chair to outline fire safety evacuation procedure.
2. To receive apologies for absence and note the reasons.
3. To remind Members to make a declaration concerning any matters to be discussed during the meeting of which they have an interest.
4. Public Participation: Members of the public present may put questions or make observations regarding matters in relation to which the Town Council has powers or duties or which affect the Parish. Maximum period 15 minutes.
5. To approve the minutes of the meeting of the Town Council held on 22 August 2024.
6. To approve the minutes and recommendations of the meeting of the Horwich Community Centre Sub Committee held on 7 August 2024.
7. To note the minutes of the meeting of the Events Steering Group held on 18 August 2024.
8. To note the minutes of the meeting of the Events Steering Group held on 25<sup>th</sup> August 2024.
9. To consider a request from Horwich heritage for financial assistance of £1,500 from the Council's larger grant award scheme budget for 2024 – 2025.
10. To consider and approve estimates from Illumidex UK Ltd for new festoon belt, other equipment and installation costs for the Council's town centre Christmas lighting scheme including a contribution of £2098 + VAT from the Area Working Fund in order to comply with health and safety requirements.

11. To receive an update from the meeting of the Community Ownership Fund Working Group held on 21 August 2024, consider the recommendations and approve further action.
  12. To receive a report on this year's Festival of Horwich and consider a recommendation to review the terms and conditions of the Events Steering Group and to designate it as a Sub-Committee of the Council.
  13. To consider and approve the Council's draft Sponsorship Policy.
  14. Accounts for payment – schedule attached.
  15. Town Clerk's Report – (emailed to all Members) for information only:
    - a. Bolton Council: Corporate Peer Challenge 9 – 12 July 2024 presentation
    - b. UNISON: Trade Union and Labour Relations (Consolidation) Act 1992 – notice to employer of an official industrial action ballot
  15. Reports from representatives – for information only:
    - a. Town Mayor of Horwich
    - b. Horwich Ward Councillors
    - c. Representatives on Outside Bodies as per the approved list.
  16. To confirm the date of the next meeting of the Town Council as 19 September 2024.
- C. Morris, Deputy Town Clerk

