

## **HORWICH TOWN COUNCIL**

Minutes of a meeting of the Town Council held in the Council Chamber, Public Hall, Lee Lane, Horwich on Thursday 20 June 2019 commencing at 7.15pm.

**PRESENT** Councillors: G. Stone (in the Chair) M. Brady, I. Aldcroft, M. Baines, J. Bostocksmith, S. Burke, S. Chadwick, K. Denton, S. Denton, D. Grant, S. Rock, C. Rotheram, P. Wright  
Deputy Town Clerk, C. Morris  
1 member of the public

**TOWN MAYOR TO OUTLINE FIRE SAFETY EVACUATION PROCEDURE:**

TC 3774 The Town Mayor outlined the procedure.

**TO SUBMIT APOLOGIES FOR ABSENCE AND ACCEPT THE REASONS:**

TC 3775 Resolved to accept apologies received from Councillor Coward.

**TO REMIND MEMBERS TO MAKE A DECLARATION CONCERNING ANY MATTERS TO BE DISCUSSED DURING THE MEETING OF WHICH THEY HAVE AN INTEREST:**

TC 3776 None.

**PUBLIC PARTICIPATION: MEMBERS OF THE PUBLIC PRESENT MAY PUT QUESTIONS OR MAKE OBSERVATIONS REGARDING MATTERS IN RELATION TO WHICH THE COUNCIL HAS POWERS OR DUTIES OR WHICH AFFECT THE PARISH. MAXIMUM PERIOD 15 MINUTES:**

TC 3777 None.

**TO APPROVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON 23 MAY 2019:**

TC 3778 Resolved to approve the minutes of the meeting of the Town Council held on 23 May 2019.

**TO NOTE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 23 MAY 2019:**

TC 3779 Resolved to note the minutes of the meeting of the Planning Committee held on 23 May 2019 with an amendment to be made to include the decision for PL3920 application 05772/19.

**TO RECEIVE THE MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 10 JUNE 2019:**

TC 3780 Resolved to receive the minutes and of the meeting of the of the Finance and General Purposes Committee held on 10 June 2019 with an amendment to FG7017 f.

**TO APPROVE THE INCOME AND EXPENDITURE ACCOUNT, BALANCE SHEET AND SUPPORTING STATEMENT FOR THE YEAR ENDING 31 MARCH 2019.**

TC 3781 Resolved to approve the Income and Expenditure account, Balance sheet and supporting statement for the year ending 31 March 2019.

TO APPROVE THE LOCAL COUNCILS, INTERNAL DRAINAGE BOARDS AND OTHER SMALLER AUTHORITIES IN ENGLAND ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2018/2019 SECTION 1 – ANNUAL GOVERNANCE STATEMENT 2018/2019.

TC 3782 Resolved to approve the Local Councils, Internal Drainage Boards and Other Smaller Authorities in England Annual Governance and Accountability Return 2018/2019 Section 1 – Annual Governance Statement 2018/2019.

TO APPROVE THE LOCAL COUNCILS, INTERNAL DRAINAGE BOARDS AND OTHER SMALLER AUTHORITIES IN ENGLAND ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2018/2019 SECTION 2 – ACCOUNTING STATEMENTS 2018/2019.

TC 3783 Resolved to approve the Local Councils, Internal Drainage Boards and Other Smaller Authorities in England Annual Governance and Accountability Return 2018/2019 Section 2 – Accounting Statement 2018/2019.

TO APPROVE ACCOUNTS FOR PAYMENT AS PRESENTED:

TC 3784 Resolved to approve the accounts for payment as and amounting to £9,192.91 as follows:

|  |   |        |
|--|---|--------|
| Petty Cash   | £ | 60.00  |
| BBB Printing<br>(Councillor ID badges /holders)  | £ | 33.00  |
| Fields in Trust<br>(Annual membership renewal)   | £ | 65.00  |
| LALC<br>(Effective Meetings Workshop training)   | £ | 75.00  |
| Lyreco UK<br>(Stationary supplies)   | £ | 113.98 |
| Nationwide Capital Finance<br>(Quarterly rental Utax copier)   | £ | 225.60 |
| Leach Brierly Accountants<br>(Payroll services 01/03/19 to 31/05/19,<br>Auto enrolment and real time compliance<br>Services, checking of 2018/2019 wage<br>Record, submission of year end PAYE<br>Documentation and completion of employees<br>P60 certificates) | £ | 306.00 |

|  |   |         |
|--|---|---------|
| Alliance Learning<br>(First Aid Training for HCC caretakers)                       | £ | 600.05  |
| Tameside MBC – GMPF –<br>pension contributions for June                            | £ | 1124.65 |
| Salaries and Wages Imprest Account   | £ | 5000.00 |
| <u>Authorised out of Committee</u><br>HM Revenue and Customs<br>(PAYE tax month 2) | £ | 1589.63 |

TO CONFIRM THE DATE FOR THE NEXT MEETING OF THE TOWN COUNCIL  
AS 18 JULY 2019:

TC 3785      Resolved to confirm the date of the next meeting of the Town  
Council as 18 July 2019.

The meeting closed at 7.23 pm.

Chairperson..... Date.....