

## HORWICH TOWN COUNCIL

Minutes of the Annual Meeting of Horwich Town Council held remotely in the Council Chamber, Public Hall, Lee Lane, Horwich on Thursday, 5 May 2022, commencing at 7.30 pm.

**PRESENT:** Councillors S. Chadwick, Town Mayor (in the Chair)  
 Councillors I. Aldcroft, J. Bostocksmith, M. Brady, S. Burke,  
 S. Denton, D. Grant, C. Rotheram, G. Stone, S. Williamson, P. Wright  
 Town Clerk, C. Hutchinson  
 Retiring Town Mayoress, Mrs Barbara Stott  
 Deputy Town Mayoress Elect, Dr Kathryn Grant,  
 Sgt. Robert Kelly and Town Mayor's Cadet Cpl. Ferwah Ashgar, 1471  
 Horwich RAFAC Squadron  
 22 members of the public.

### TO APPOINT THE TOWN MAYOR FOR 2022/2023:

AM 302 It was proposed by Councillor Grant to appoint Councillor Steven Chadwick as Town Mayor for 2022/2023. Councillor Williamson was pleased to second the motion. It was resolved to appoint Councillor Chadwick as Town Mayor for 2022/2023.

As outgoing Town Mayor Councillor Denton expressed her thanks to the Council for her appointment and that she had enjoyed a wonderful year representing the town at many different functions. She also thanked and presented gifts to the outgoing Town Mayoress Mrs Barbara Stott for her support, to Mr Dave Stott who had been undertaken unofficial chauffeur duties during the past civic year and to both the Town Clerk and Deputy Town Clerk for their support and assistance.

### UNDERTAKING BY THE TOWN MAYOR TO OBSERVE THE CODE OF CONDUCT THAT IS EXPECTED OF MEMBERS OF THE HORWICH TOWN COUNCIL:

AM 303 Councillor Chadwick signed the declaration to undertake to observe the Code of Conduct that is expected of Members of Horwich Town Council, and which was witnessed by the Town Clerk.

### CHAIRPERSON TO OUTLINE THE FIRE EVACUATION PROCEDURE:

AM 304 Councillor Chadwick outlined the fire evacuation procedure.

### APOLOGIES FOR ABSENCE

AM 305 An apology for absence was accepted from Councillor Rock.

### PUBLIC PARTICIPATION:

AM 306 None.

TO APPROVE THE MINUTES OF THE ANNUAL MEETING OF THE TOWN COUNCIL HELD ON 6 MAY 2021:

AM 307 Resolved to approve the minutes of the Annual Meeting of the Town Council held on 6 May 2021.

TO APPROVE THE ANNUAL REPORT FOR THE YEAR 2021/2022:

AM 308 Resolved to approve the Annual Report for the year 2021/2022.

PRESENTATIONS TO RETIRING TOWN MAYOR AND MAYORESS:

AM 309 Presentations were made by the Town Mayor to the retiring Town Mayor and Town Mayoress.

APPOINTMENT OF THE TOWN MAYORESS/CONSORT FOR 2022/2023:

AM 310 The Town Mayor was pleased to announce Councillor Sue Denton as Town Mayoress for 2022-2023.

TOWN MAYOR'S REMARKS:

AM 311 The Town Mayor thanked Councillor Sue Denton, retiring Town Mayor for her excellent work carrying out her duties over the past year.

Councillor Chadwick was looking forward to the new civic year, with a determined and committed Council completing more projects in the post pandemic period. His chosen charities were: Rivington Heritage Trust, the Anderton Centre, North West Air Ambulance and two local organisations: Horwich RMI Cricket Club and 1471 Horwich Air Cadets.

APPOINTMENT OF DEPUTY TOWN MAYOR FOR 2022/2023:

AM 312 It was proposed by Councillor Williamson to appoint Councillor David Grant as Deputy Town Mayor for 2022/2023. Councillor Rotheram was pleased to second the motion. It was resolved to appoint Councillor Grant as Deputy Town Mayor for 2022/2023.

UNDERTAKING BY DEPUTY TOWN MAYOR TO OBSERVE THE CODE OF CONDUCT THAT IS EXPECTED OF MEMBERS OF HORWICH TOWN COUNCIL:

AM 313 Councillor Grant signed the declaration to undertake to observe the Code of Conduct that is expected of Members of Horwich Town Clerk, and which was witnessed by the Town Clerk.

APPOINTMENT OF THE DEPUTY TOWN MAYORESS/CONSORT FOR 2022/2023:

AM 314 The Deputy Town Mayor was pleased to announce Dr. Kathryn Grant as Deputy Town Mayoress for 2022/2023.

TO APPROVE AND ADOPT THE TOWN COUNCIL’S STANDING ORDERS AND FINANCIAL REGULATIONS:

AM 315 Resolved to approve and adopt the Town Council’s Standing Orders and Financial Regulations as presented.

TO APPOINT THE FOLLOWING STANDING COMMITTEES ON WHICH ALL MEMBERS WILL SERVE:

- AM 316 a. Finance and General Purposes Committee
- b. Planning Committee

Resolved to appoint all Members to serve on the Finance and General Purposes Committee and Planning Committees.

TO AGREE TO APPOINT MEMBERS TO SERVE ON ADVISORY BODIES, OUTSIDE BODIES AND SUB COMMITTEES AT THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE ON 14 JUNE, 2022:

AM 317 Resolved to agree to appoint Members to serve on these Sub Committees at the meeting of the Finance and General Purposes Committee to be held on 14 June, 2022.

TO APPROVE THE DATES FOR MEETINGS OF THE TOWN COUNCIL AND STANDING COMMITTEES FOR 2022/2023:

AM 318 A list of dates had been circulated to all Members. It was resolved to approve the dates for the meetings of the Town Council and Standing Committees for 2022/2023.

The Town Mayor thanked everyone for attending and confirmed that the Mayor’s Reception would take place following the Civic Sunday Service at St Mary’s RC Church on 29 May 2022.

The meeting closed at 8.46 pm.

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Chairperson

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Date