



Horwich Neighbourhood Plan Steering Group

MINUTES

Date: Tuesday 4th December 2018 **Time:** 19:00 – 20:30 **Venue:** Horwich Community Centre

1. Attendance, Apologies and Declarations of Interest

Attended: Marie Brady, Stuart Whittle, David Barnes, John Rigby, Steven Chadwick, Scott Turner-Preece, Jim Bullock, Kevin McKeon, Mrs I Lavin (local resident) Eileen Jepson (arrived late), (10)

Apologies: Dorothy Bullock, Rod Riesco, Steve Glover, Susan Baines, Barry Jubb, (5)

2. Declarations of Interest: Members were asked to make a declaration of interest regarding items to be discussed, none were declared.

3. Approval of Previous Minutes and Matters Arising

The minutes of the previous meeting held 6th November 2018 were read and approved by the members who had been present at that meeting. All matters arising have been included in the agenda; the Chairperson signed and dated.

Actions Agreed from last meeting/ Actions Outstanding

Outstanding from last meeting (6/11/18): **Nominating Items of Community Asset:** Steve Chadwick and Barry J were to have emailed the list of Community Assets for Horwich to the NPSG Secretary (see item 4 below)

Actions (on-going) Agreed from 6th November meeting:

- Marie B gave Scott T-Preece a list of the drop-off points for completed returns of the Vision Document which explains 'What happens next'

4. Issues discussed 4th December 2018 (use topic headings)

Draft Vision & Objectives from Sub Groups - Update:

Jim B asked the question "Should we alert people to the potential costs of printing and distributing the leaflet to all households?" Reply from the chairperson was that all costs are covered by the grant received from the Locality funding; there will not be any costs to the community.

Marie B had recently attended a meeting with Bolton Highways and reported that the new spine road design for the Loco Works development was at an advanced stage and will be incorporating 'Dutch Cycle-ways'. She also had a discussion regarding the Bee Lines and a safe cycle network through Horwich using back streets as another possibility. Also a plot of land at the side of Evergreen Avenue and Langstone Close was sold at auction; unfortunately this blocks any potential cycle route through the Loco Works development, as does the self-storage units being built on the land behind Iceland store. **Action: Marie B to investigate a new route which will be considered**

5. List of Heritage Assets / List of Community Assets:

Stuart W is due to meet with Blue Mantle developers and will update the list of Heritage Assets in due course.

Steven Chadwick read out a list of some of the Community Assets of Horwich for the Town Council to take forward, including the RMI which will be sent to the town clerk on behalf of the NPSG. **Action: Steve Chadwick to forward list to Town Clerk**

6. Review of N-Plan Website: The website is looking pretty good and Scott T-P and Marie B are to attend a training course on how upload items on the website at a date to be arranged. **Action: MB to arrange**

7. Town Centre: Marie B has not commissioned Aecom to do any further work yet, other than the Housing Needs Assessment. With regard to the town centre Stuart W explained that the Consultants (when appointed) will need some guidance as to what locals are looking to achieve and he suggested setting a date for a meeting to discuss solely this topic in order to draft a plan for the town centre. This will require a large map of the town centre; David Barnes agreed to provide one. **Action: DB provide a large map, Stuart W to draft an initial Briefing**

8. Any Other Business: Rod Riesco represents Green Spaces and as he has not attended any meetings for a while the group are in need of an updated list. **Action: Eileen J to email Rod for an update**

A suggestion was made that Survey Monkey should be considered as an alternative method for collating comments on the Vision Document online.

There being no further business to discuss the meeting was closed.

Declaration: These are a true record of the meeting

Signature Date

Next Meeting: Tuesday 8th January 2019

7.00 pm – 8.30 pm at Horwich Community Centre