



Horwich Neighbourhood Development Plan

MINUTES

Date:

Tuesday 17th July 2018

Time:

19:00 – 20:30

Venue:

Horwich Community Centre

1. Attendance, Apologies and Declarations of Interest

Attended: Marie Brady, Eileen Jepson, Stuart Whittle, David Barnes, Susan Baines, Steve Chadwick, Barry Jubb, Scott Turner-Preece, Caroline Turner-Preece (9)

Apologies: Steve Glover, Jim Bullock, John Rigby, Rod Riesco, Steven Rock, Emma Gregson, David Griffiths, Jodie Laithewaite (8)

Declarations of Interest: Members were asked to make a declaration of interest regarding items to be discussed, none were declared.

2. Approval of Previous Minutes and Matters Arising

The minutes of the previous meeting held 5th June 2018 were read and approved by the members who had been present at that meeting. All matters arising have been included in the agenda; the Chairperson signed and dated.

3. Actions Agreed from last meeting/ Actions Outstanding

Outstanding from last meeting (5/6/18): Website: No progress has been made in finding someone to design a website and Marie B has agreed to contact Blackrod N-Plan to ascertain who designed their website and enquire if they would quote for ours. Carol Hutchinson (Town Clerk) passed on the details of the person that designed and maintains the current Horwich Council website. **Action: MB**

Actions Agreed from 5th June meeting:

- Marie B met with Andrew Chalmers on 12th June and received useful advice regarding how much funding to apply for (maximum). A Housing Needs Assessment will be required but we are unsure at this stage how much it will cost. Both Steven Glover and Marie will complete the preliminaries and request the town clerk makes the application asap.
- Marie B contacted Alliance Learning to inform them of the N-Plan to see whether they could promote it through their business contacts. However, the contact name is on annual leave and so this item will be moved forward to action.
- Eileen J contacted Keogh's Solicitors and emailed copies of the power points from the RMI Consultation Event and Minutes of previous meetings along with a request for them to share with their employees and management team to see whether anyone would like to join the N-Plan to represent a business viewpoint. No-one has responded.

- Eileen J contacted Peter Rivald by text and email to request a date/time for the recording of the YouTube videos. No reply has been received yet. It was agreed this item can be revisited as more effort needs to be put into the upcoming HH event.
- Eileen J emailed all N-Plan members to invite them to an interim meeting to discuss logistics for the 2nd Public Consultation on 21st July at Horwich Heritage Centre.

A logistics meeting was held on Tuesday 26th June and 8 people showed up: Stuart W, Marie B, Eileen J, David B, Steven Glover, Steven Chadwick, Barry Jubb, Scott T-Preece. Stuart explained the format of the event which is to be Horwich Past, Horwich Present and Horwich's Future. A member was assigned to take ownership of a section; Planning, Transport, Housing, Education, Sport Recreation & Culture, Health Well-Being & Social Care, Business & Employment, Sustainability runs through all sections however Rod Riesco has asked to be involved in Green Spaces as a separate issue.

4. Issues discussed 17th July 2018 (use topic headings)

Plans for Public Meeting at Horwich Heritage on 21st July – Stuart explained the event will be opened by the Mayor Peter Wright at 10 am and would like N-Plan representatives to be there from 9.15 onwards. He requested that each sector updates the power points that were shown at the RMI event with the feedback we received from the public in the form of post-it notes comments. These had been collated by Steven Chadwick on to a spreadsheet. All updated power points should be four pages maximum as space on the display boards is tight. Stuart also requested that the power points be burnt onto a DVD and this can be put onto a big screen in the Heritage Centre on a loop system. Scott-Turner Preece agreed to do this. Caroline T-Preece offered to design a feedback / comments sheet for the public to complete which enables them to make comments about the subject area(s) most pertinent to themselves. The exhibition is set to run for 4 months until November 2018

David B encouraged everyone present to visit the Knutsford N-Plan website online <https://www.knutsfordneighbourhoodplan.org.uk/> as it is quite similar to ours in many ways; however they are quite a bit further ahead of us. They advocate Community Champions, this gives opportunities for local people to become involved areas that they have a particular interest in and they can go to specialist meetings.

5. Application for Locality Funding – (see above section 3)
6. You Tube videos (see above section 3)
7. Website (see above section 3)
8. **AOB:** A suggestion from David Barnes that we follow what Knutsford N-Plan have done, which is to appoint "Community Champions" was discussed and agreed (see above).
9. **Next meeting:** Tuesday 7th August 2018 **7.00 pm – 8.30 pm** at Horwich Community Centre

Declaration: These are a true record of the meeting

Signature Date