



Horwich Neighbourhood

Development Plan

MINUTES

Date:

Time:

Venue:

Tuesday 5th June 2018

19:00 – 20:30

Horwich Community Centre

1. Attendance, Apologies and Declarations of Interest

Attended: Marie Brady, Eileen Jepson, Stuart Whittle, Steven Glover, Susan Baines, Scott Turner-Preece (6)

Apologies: Jim Bullock, Dorothy Bullock, Malcolm Harrison, Steven Rock, David Barnes, Rod Riesco, Steve Chadwick, Barry Jubb, John Rigby, Caroline Turner-Preece, Colin Sherringham, Emma Gregson, David Griffiths, Jodie Laithewaite (14)

Declarations of Interest: Members were asked to make a declaration of interest regarding items to be discussed, none were declared.

2. Approval of Previous Minutes and Matters Arising

The minutes of the previous meeting held 1st May 2018 were read and approved by the members who had been present at that meeting. All matters arising have been included in the agenda; the Chairperson signed and dated.

3. Actions Agreed from last meeting/ Actions Outstanding

Outstanding from last meeting:

Application for Locality Funding: Marie B is to meet with Andrew Chalmers (Bolton Council Planning) next Tuesday 12th June for help and advice on completing the application for funding; this is due to the application process being changed recently. She will also be discussing any offers of help from the council with regard to the plan, including a website.

Action: MB

Actions Agreed: from 1st May meeting:

- All members that were presenting at the RMI Public meeting were asked to prepare a 1.5 minute power point did so. Two local secondary head teachers were invited to partake but declined / did not reply.
- An interim meeting was held on Tues 15th May to organise the sound equipment and projectors etc. and agree the format and timings for the event on 23rd May. Caroline Turner-Preece arranged for stationery items to record the public feedback at the individual engagement stations. Steven Chadwick agreed to analyse all data to be gathered.

4. Issues discussed 5th June 2018 (use topic headings)

Feedback from May 23rd Public Meeting at RMI:

The event was well attended with approximately 90 to 100 people (a mix of young couples, middle aged and older people). The sound equipment and power point presentations were all integrated to portray a seamless and professional talk explaining what progress has been achieved so far and how important the Neighbourhood Plan is with regard to Horwich. The subjects ran in order:

Introduction	Marie Brady
Planning + the Environment	Steve Glover
Housing	Steve Glover
Health, Well-being & Social Care	Sue Baines
Education	Karen Graham
Employment and Economy	Jim Bullock
Sport, Recreation & Leisure	Steve Chadwick
Transport	Marie Brady
Sustainability	Richard Shirres
Volunteers needed	Eileen Jepson

The 1.5 minute time-limit for each power point subject was well advised as questions from the floor during the presentations were probing and wide-ranging. The event took longer than anticipated to cover all the topics, which finished with stark figures and projections about climate change and the need for sustainability to be embedded into all aspects of the plan. The engagement stations were another opportunity for the public to ask more questions and to write comments and feedback on post-it notes which they could stick on the Flip Charts covering the different sections above.

Following this a discussion took place about drafting a working document to show the people of Horwich what the Neighbourhood Plan is trying to achieve. Encompassing the 8 topic areas from the RMI the document can demonstrate what is possible to achieve and will incorporate the sustainability information from the Rowntree Trust Document distributed by Richard Shirres. It will need the statistical analysis from Steven Chadwick to show how we are taking on board the comments we have listened to from the public meeting. There was a suggestion that we might include an employment hub and we could possibly invite larger local employers to contribute their suggestions. **Action: Eileen J to email Keogh's. and request the analysis from Steven C. Marie B to email Alliance Learning**

The next occasion we can manage to arrange to meet with the public is the **Horwich Heritage Event on Saturday 21st July**. This is an annual event and has been widely publicised and we can piggy-back on this to engage on a one-to-one basis of Q&A which will be held in another part of Horwich Community Centre. The logistics of this need to be ironed out and another meeting on Tuesday 26th June has been arranged for as many members as possible to be present to volunteer their expertise and communication skills. **Action: Eileen J to email members and distribute minutes to ask for volunteers**

5. **Application for Locality Funding** : (see above section 3) **Action: Marie B is to meet Andrew Chalmers on Tues 12th June.**
6. **You Tube Videos:** John Rigby is the only person to have recorded his piece with Peter Raval, all others have been submitted in writing; however Peter has been on holiday and would prefer to do the recording on his return and when all members are present. **Action: Eileen J to contact Peter R to ask for a date and time and make arrangements**
7. **Website:** see above section 3:
8. **AOB: Horwich Heritage Event:**
9. **Next Meeting: Tuesday 17th July 2018**
10. There is to be another interim meeting on **Tuesday 26th June at 7 pm** in the Community Centre to discuss practical arrangements for the Heritage Event on 21st July

Next meeting: Tuesday 17th July 2018 **7.00 pm – 8.30 pm** at Horwich Community Centre

Declaration: These are a true record of the meeting

Signature Date