



Horwich Neighbourhood

Development Plan

MINUTES

Date:

Time:

Venue:

Tuesday 5th September 2017

19:00 – 20:30

Horwich Community Centre

1. Attendance, Apologies and Declarations of Interest

Attended: Marie Brady, Eileen Jepson, Barry Jubb, Steve Glover, Stuart Whittle, Craig Rotheram, Rod Riesco, David Barnes, Ruth Rigby, (9)

Apologies: Stephen Rock, Richard Shirres, John Rigby, Steven Chadwick, David Griffiths, Emma Gregson, Jim Bullock (7)

Declarations of Interest: Members were asked to make a declaration of interest regarding items to be discussed, none were declared.

Andrew Chalmers Principal Development Officer (Planning Strategy) for Bolton Council was addressing the group in his capacity as Planning Strategy advisor to advise the Neighbourhood Plan action group on the scope and limits of the Local Plan and what help BMBC can provide as we both want a successful outcome; (see power point attached). Critical points that he made included: any NP (neighbourhood plan) has to conform to National Planning Policy, as well as the GM (Greater Manchester) Spatial Framework plan. A NP can promote more housing but not less and that there is scope for identifying sites of special interest for protection, types of buildings for protection. He also said that Bolton's Spatial Plan is being drafted and will be available by Summer 2018.

2. Approval of Previous Minutes and Matters Arising

The minutes of the previous meeting held 1st Aug 2017 were read and approved by the members who had been present at that meeting. All matters arising have been included in the agenda; the Chairperson signed and dated.

3. Actions Agreed from last meeting/ Actions Outstanding

- Eileen Jepson, Susan Baines and Marie Brady met with Tracey McCue from Bolton CVS (see item 6)
- DB completed FAQs (to be discussed at a future meeting)
- Craig R has been in touch with Neil Rickaby regarding website

Outstanding:

- Draft Project Plan it has not been possible to start (see item 9 below)

4. Issues discussed (use topic headings)

Forming a Steering Group: Copies of Terms of Reference were circulated regarding the Re-Constitution of the NP Action Group into a NP Steering Group; these were read by everyone at the meeting. The current constitution requires that two of the three councillors that currently serve need to be present, however as there were two

councillors absent (Jim Bullock and Stephen Rock) the group proposed that we amend the Terms Of Reference in section 9 to include “only one Councillor has to be present” at a meeting. Following on from this, nominations were sought.

Nominations were suggested for the re-constitution of Horwich Neighbourhood Plan Action Group; into Neighbourhood Plan Steering Group.

Proposed Chair: Marie Brady (accepted nomination)

Proposed Vice Chair: Stephen Glover (to formally accept nomination)

Proposed Secretary: Eileen Jepson (accepted nomination)

Members were asked to vote on the above proposals: All voted unanimously in favour there were no abstentions from members present.

Action: MB will hand the forms over to Horwich Town Clerk who is required to sign and submit the Feasibility Plan to BMBC to begin the 6 week Consultation Period before we are given formal approval. The town clerk will then be able to draft Terms of Reference for becoming a Steering Group; this will be sometime in October 2017.

5. Potential Sub Groups: These will form naturally as we engage with the public.

6. Connecting with Community :) Eileen J, Susan B, Marie B, met with Tracey McCue (Bolton CVS) and Caroline Tosal-Suprun (Gt Manchester Transformation Fund) to discuss holding a Consultation Event to help shape the Health and Welfare Plans for Horwich and Blackrod this will be funded by a grant of £1,000. The event will take place at St Catherine’s Church, Horwich on 21st September 10am-2.30pm with lunch. It is hoped that at least 50 local community involved representatives will attend alongwith members of the general public. Posters and social media advertising the event will be circulated in Horwich and Blackrod as well as telephone calls to targeted organisations to gather views and opinions on the current provision and suggested improvements. The information will be analysed by Caroline Tosal-Suprun and fed back for both Bolton Council (Healthwatch Bolton) and Greater Manchester Council (Transformation Project) to help draft the H&SC Plans for our locality. It will also be seen as a useful exercise for planning future information gathering for the Neighbourhood Plan.
7. Our own web site will be discussed at the next meeting.
8. Horwich Loco Works Plan: It was noted there is to be a Public Meeting at the RMI club 18th September at 6.30 pm.
9. **AOB:** There was no further business to discuss

Next meeting: Tuesday 17th October **7.00 pm – 8.30 pm** at Horwich Community Centre

Declaration: These are a true record of the meeting

Signature Date