



Horwich Neighbourhood

Development Plan

MINUTES

Date:

Time:

Venue:

Tuesday 1st August 2017

19:00 – 20:30

Horwich Community Centre

1. Attendance, Apologies and Declarations of Interest

Attended: Marie Brady, Jim Bullock, Eileen Jepson, Stephen Rock, Steve Glover, Stuart Whittle, Craig Rotheram, Steven Chadwick, Rod Riesco, David Barnes, Richard Shirres, Susan Baines, Malcolm Harrison (13)

Apologies: Barry Jubb, John Rigby, David Griffiths, Emma Gregson (4)

Declarations of Interest: Members were asked to make a declaration of interest regarding items to be discussed, none were declared. Two new members were welcomed to the group and we had introductions.

2. Approval of Previous Minutes and Matters Arising

The minutes of the previous meeting held 6th June 2017 were read and approved by the members who had been present at that meeting. All matters arising have been included in the agenda; the Chairperson signed and dated.

3. Actions Agreed from last meeting/ Actions Outstanding

- Eileen Jepson made a presentation to Horwich Town Council at the Public Hall on 22nd June answering questions put to the HNPAG by councillors. Councillors then voted unanimously to approve the Feasibility Plan and forward to Bolton Council.
- EJ and John Rigby drafted an open letter to be sent out to all the different stakeholder groups when we have their details

Outstanding:

- DB to complete the FAQ's.
- Maire Brady to contact Horwich Town Clerk to enquire about using HCC as a postal address.

4. Issues discussed (use topic headings)

Area Plan: Marie Brady met with Simon Godley from Bolton Planning Dept at the Town Hall who advised on the options open with regard to the Area Plan before it could be approved by Bolton Council.

Option A: would be to submit the area agreed at our previous meeting, which included an additional triangle of land at Middlebrook.

Option B: would be to submit the area within the parish boundary of Horwich.

There are no Horwich residents on the area in Option A which defeats the purpose of us having the area included to get the neighbourhood opinions.

Members were asked to vote on Options A or B.

Those in favour of Option A: = No votes

Those in favour of Option B: = 12 votes with 1 Abstention: Stephen Chadwick

Action: MB will sign and return the forms that will begin the 6 week Consultation Period before we are given formal approval. MB also to email Horwich Town Clerk to draft Terms of Reference for becoming a Steering Group; this will be sometime in September 2017. This will mean that our group will no longer be Horwich Neighbourhood Plan Action Group; it will become Horwich Neighbourhood Plan Steering Group.

5. Potential Sub Groups: These will form naturally as we engage with the public.
6. Connecting with Community : Whilst we wait for formal approval from Bolton Town Council it was felt we need to continue to make plans for an Engagement Strategy, this will involve a small group to look at other successful examples and cherry-pick the best bits. This will then form the basis of an Elevator Pitch [which is a short Statement of Intent to simplify what we are trying to achieve] that we will use at our first Public Engagement.

Bolton CVS are offering a £1,000 grant for a health and welfare consultation activity and applications have to be completed before the end of September. Two members will explore this.

Our own website linked to Horwich Town Council's webpage was discussed and Craig R was asked to contact Neil Rickaby who attended an earlier meeting to get the ball rolling, prior to being approved at our next meeting. Costs will depend on whether we decide to have a .org or .com domain.

Action: David B, Steve G, Craig R and Rod R to find examples of successful engagement strategies to formulate our own strategy from which Craig will produce an elevator pitch.

Eileen J and Susan B are to look at the grant application and come up with ideas.

Craig R to contact Neil Rickaby to cost examples for website

7. Outline Plan: A small group will arrange to meet and discuss an outline Project Plan which will be a work in progress document.

Action: Marie B, Richard S and John R are to work on the draft Project Plan, then report back at next meeting.

8. **AOB:** Plans by Bellway Homes to build at Rivington Chase. The group had to leave the meeting and re-convene next door in Horwich Heritage to discuss the implications of a planning application on Horwich Loco Works site, this was necessitated by Horwich Community Centre closing and we had to leave by 8.30.

9. **Next meeting:** Tuesday 5th September **7.00 pm – 8.30 pm** at Horwich Community Centre

Declaration: These are a true record of the meeting

Signature

Date