

# Horwich Town Council



Town Council Office  
Horwich Community Centre  
Beaumont Road  
Horwich  
Bolton  
BL6 7BG

Email: [townclerk@horwich.gov.uk](mailto:townclerk@horwich.gov.uk)  
[www.horwich.gov.uk](http://www.horwich.gov.uk)  
01204 691090

15 December 2023

## NOTICE

You are summoned to a meeting of the Town Council on Thursday 21 December 2023 in the Council Chamber, Public Hall, Lee Lane, Horwich commencing at 7.15 pm

## AGENDA

1. Chairperson to outline fire safety evacuation procedure.
2. To submit apologies for absence and accept the reasons
3. To remind Members to make a declaration concerning any matters to be discussed during the meeting of which they have an interest.
4. Public Participation: Members of the public may put questions or make observations regarding matters in relation to which the Council has powers or duties which affect the Parish. Maximum period 15 minutes. *Questions/matters raised do not require any response from Members, nor should matters not on the agenda be debated since no lawful decision can be made during this period, but may be added to the next available agenda, if considered relevant by the Town Clerk/Chair.*
5. To approve the minutes of the meeting of the Town Council held on 23 November 2023.
6. To note the minutes of the meeting of the Planning Committee held on 23 November 2023.
7. Accounts for payment – see attached list.
8. To confirm the date of the next meeting of the Town Council on 25 January 2024.

C. Hutchinson

C. Hutchinson, Town Clerk

