

Horwich Town Council



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9 May 2023

NOTICE

You are summoned to the Annual Meeting of the Horwich Town Council to be held in the Council Chamber, Public Hall, Lee Lane, Horwich on Monday 15 May 2023 commencing at 6.00 pm.

AGENDA

1. To appoint the Town Mayor for 2023/2024.
2. Undertaking by the Town Mayor to observe the Code of Conduct that is expected of Members of Horwich Town Council.
3. Chairperson to outline the evacuation procedure in the event of fire.
4. Apologies for absence.
5. Public Participation: Members of the public present may put questions or make observations regarding matters in relation to which the Council has power or duties or which affect the Parish by prior arrangement with the Town Clerk: maximum period 15 minutes.
6. To approve the minutes of the Annual Meeting of the Town Council held on 5 May 2022.
7. To approve the Annual Report for the year 2022/2023.
8. Presentations to retiring Town Mayor and Mayoress.
9. Appointment of Town Mayoress/Consort for 2023/2024.
10. Town Mayor's remarks.
11. To appoint the Deputy Town Mayor for 2023/2024.
12. Undertaking by the Deputy Town Mayor to observe the Code of Conduct that is expected of Members of Horwich Town Council.

13. Appointment of Deputy Town Mayor's Mayoress/Consort for 2023/2024.
14. To approve and adopt the Town Council's Standing Orders and Financial Regulations.
15. To appoint the following Standing Committees on which all Members will serve:
 - (a) Finance & General Purposes Committee
 - (b) Planning Committee
16. To agree to appoint Members to serve on advisory bodies, outside bodies and sub committees at the meeting of the Finance and General Purposes Committee on 12 June 2023.
17. To approve the dates for meetings of the Town Council and Standing Committees for 2023/2024.

C. Hutchinson
Town Clerk

